

Cimarron County Health Services Authority
(Cimarron Memorial Hospital and Rural Health Clinic)

Board of Trustees

Regular Meeting Minutes

Date	Time	Location
7/3/2023	7:00 pm	CMH Annex Conference Room

Pursuant to notice given to the public, the Trustees of Cimarron Memorial Hospital met ~~April 5~~ ^{July 3}, 2023, at 7:00 pm at Cimarron Memorial Hospital located at 100 S Ellis Street in Boise City Oklahoma. _{KR}

Call the Meeting to Order

Clay Crabtree called the meeting to order at 7:02 pm.

The agenda for this meeting was recorded and posted on June 27, 2023.

1. Roll Call

Board members in attendance:

Mr. Clay Crabtree

Ms. Ciccy Harris

Ms. Tiffany Adams

Ms. Judy Broaddus

Others in attendance:

Mr. Jonathan Gleason

Ms. Kathy Roberts

Ms. Sarah Odell

2. Consider Verification and Approval of Agenda

Ms. Adams made a motion to approve the agenda. Ms. Broaddus seconded the motion. All members present voted AYE, and the agenda was approved.

3. Consider Approval of Board Meeting Minutes

Ms. Broaddus made a motion to approve the minutes with a modification to 5.25.23 minutes listing Ms. Harris as seconding the meeting adjournment. Ms. Adams seconded the motion. All members present voted AYE and the minutes of the 5.25.23 meeting will be appended.

4. Public Comments

There were no public comments presented.

5. Administrative Report

June 2023

We had a visit from Dr. Moore. She is working on getting her Oklahoma license. Once that is completed and we can get her credentialed she will start coming 7 days a month. I was introduced to her through Dr. Mark Bolton, who has previously worked with us.

I got word this week that we are on the court schedule for August 3rd, and hopefully will have an umpire appointed at that point and will hear whom it is a day or two following it.

We will also have a site visit from Dr. Mogaka on the 18th of August. He and his wife will be flying into Amarillo, staying the night there, and driving up the morning of the 18th. Dr. Mogaka is very interested in rural medicine and has family in the Dallas area and wants to be closer to them. He is interested because we are an NHSC site, and he would qualify for student loan repayment through the NHSC program with a service commitment to our hospital.

Our primary focus remains on providing exceptional patient care. We have identified and will be pursuing additional training opportunities for our nursing staff. This includes working to get our nurse aids certified, which is not required in Oklahoma, but we see the value in it, and it will help our aids to provide greater care and develop them personally as well. Additionally, our radiology team is about to finish their radiology tech courses, which have and will continue to improve our radiology services.

We are evaluating a system for the drug room that would effectively keep our medications stocked at a more appropriate level, help us identify medication inventory, and expirations, and deepen protections for patients and staff while administering medications. I have included the most effective quote for our circumstance in the packet. We will work to finance this instead of buying it outright. We will work to pay this off before the end of the year.

We have replaced another hospital bed and will replace the last 3 over the next few months. We have a blanket warmer that is now working for med/surg and ER.

Community Engagement: Our commitment to community engagement and outreach programs remains strong. Last month we organized and held a mental health 5k that was very successful. We also participated in the Santa Fe trail days parade.

Staff Appreciation and Well-being: Recognizing the vital role our staff plays in our success, we have continued to prioritize their well-being. In the past, we have done several things to this end such as gift card drawings that anyone who assisted outside their own department. Each employee could be entered by having a comment posted by another employee regarding the good someone participated in. We've developed a program where staff can earn points and cash these points in for hospital swag and are looking at beginning an additional employee recognition program, acknowledging the staff's dedication and hard work. Additionally, we will be having a staff appreciation pool party in July.

Nursing – We have found several things and made significant progress with nursing with the hard work of Misty and Julia. Including being able to hire several individuals listed below.

1. Lorene Kirkland LVN
2. Ashley Herbert RN
3. LeAnn Personett RN
4. Gail Hunt LPN
5. Dakota Kirkland Aid
6. Jennifer Schwartz Aid
7. Holly Vanderbush Care Coordinator
8. Chris Couch RN
9. Kansas Hiracheta Aid

Additionally, we have found several things that are concerning, and we are working to correct them.

Information on a Nexsys (medication dispensing unit for Nursing) was presented. Ms. Broaddus made a motion to approve the purchase of this unit. Ms. Adams seconded, and all members present voted AYE. The motion passed.

6. Financial Reports

Ms. Miller presented a detailed financial report. She presented a Banking Resolution to increase our limits to coincide with Payroll needs. Ms. Harris made a motion to approve the resolution and Ms. Broaddus seconded the motion. All members present voted Aye and the Resolution passed. The sales tax reports for monies received on 4/10/2023, and 6/9/2023 were presented and approved by Board members.

7. ACCO insurance Renewal

Information on our property insurance renewal with ACCO was presented. Ms. Adams made a motion to approve the resolution and Bi-annual payments. Ms. Broaddus seconded the motion, and all members present Voted Aye. The motion passed unanimously.

8. **New business**

There was no new business to be presented.

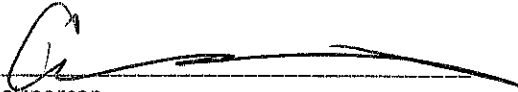
9. **Adjournment**

Ms. Adams made a motion to adjourn the meeting. Ms. Broaddus seconded. All members present voted AYE and the meeting was adjourned at 7:54 pm.

Approved as written.

8-31-23

Date



Chairperson

Approved as amended.

Date

Chairperson