

*Cimarron County Health Services Authority*  
*(Cimarron Memorial Hospital and Rural Health Clinic)*

**Board of Trustees**

**Regular Meeting Minutes**

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<b>Date</b>	<b>Time</b>	<b>Location</b>
10/26/2023	7:00 pm	CMH Annex Conference Room

Pursuant to notice given to the public, the Trustees of Cimarron Memorial Hospital met October 26 2023, at 7:00 pm at Cimarron Memorial Hospital located at 504 W Main Ellis Street in Boise City Oklahoma.

**Call the Meeting to Order**

Clay Crabtree called the meeting to order at 7:00 pm.

The agenda for this meeting was recorded and posted on October 25, 2023.

**1. Roll Call**

Board members in attendance:

Mr. Clay Crabtree  
Ms. Judy Broaddus  
Ms. Cicy Harris  
Mr. Jesse Shannon

Others in attendance:        Ms. Barbie Miller, Interim CEO and CFO  
   Ms. Kathy Roberts, Reporter

**2. Consider Verification and Approval of Agenda**

Ms. Harris made a motion to approve the agenda. Ms. Broaddus seconded the motion. All members present voted AYE, and the agenda was approved.

**3. Consider Approval of Board Meeting Minutes**

Ms. Broaddus made a motion to approve Minutes from the previous meeting and Ms. Haris seconded. All present voted AYE and the motion carried.

**4. Public Comments**

There were no public comments at this time.

**5. Administrative Report**

CEO Report September 2023

Ms. Miller recommended the Sage brush apartments decision be tabled until the new administrator is hired.  
Ms. Harris made a motion to rescind the vote to proceed with a inspection and appraisal of the apartment buildings.  
Ms Broaddus seconded the motion. All members present voted Aye and the motion passed.

**6. Financial Reports**

Ms. Miller presented a detailed financial report. Ms. Miller detailed Receipts for the month, Payroll expenses, Cash Available and our total Cash Position. We will start billing Swing beds every 15 days to increase cash flow and the Medicare interim report was discussed. . The Sales Tax Expenditures were reported for monies received. Ms. Broaddus made a motion. A resolution was presented to add Mr. Shannon to the Bank account signature cards. Ms. Broaddus made that motion, and Ms. Harris seconded it. All present voted Aye and the motion passed.

**7. Quote and Payment Schedule for Nexsys System Interface**

Ms. Harris made a motion to approve the Nexsys Interface Payment Schedule and Ms. Broaddus seconded. All present voted Aye, and the Payment Schedule was approved.

**8. 2024 Trustee Board Meeting Schedule**

A schedule for 2024 Board meetings was presented to members for consideration. Ms. Broaddus made a motion to accept the report, Ms. Harris seconded the motion, and all members present Voted Aye. The motion passed.

**9. Executive Session**

Mr. Shannon made a motion to enter executive session. Ms. Broaddus seconded the motion and trustees entered executive session at 8:10pm.

Ms. Broaddus made a motion to leave the executive session and Mr. Shannon seconded the motion. All members present voted Aye and Trustees entered the regular session at 9:08 pm. There was no action or votes taken in executive session.

Actions to take from Executive Session will be to schedule Special Meetings for CEO candidaté interviews.

**12. New Business**

There was no new business at this time.

**13. Adjournment**

Mr. Crabtree made a motion to adjourn. Ms. Harris seconded. All members present voted AYE and the meeting was adjourned at 9:08 pm.

Approved as written.

11-30-23

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Chairperson

Approved as amended.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chairperson