

Cimarron County Health Services Authority

(Cimarron Memorial Hospital and Rural Health Clinic)

**Board of Trustees
Regular Meeting Minutes**

Date	Time	Location
January 26, 2023	7:00 pm	Cimarron Memorial Meeting Room

Pursuant to notice given to the public, the Trustees of Cimarron Memorial Hospital met January 26, 2023 at 7:01 am at Cimarron Memorial Hospital located at 100 S Ellis Street in Boise City Oklahoma.

Call the Meeting to Order

Ciccy Harris called the meeting to order at 6:56 pm.

The agenda for this meeting was recorded and posted on January 19, 2023.

1. Roll Call

Board members in attendance:

Ciccy Harris

Judy Broaddus

Clay Crabtree

Tiffany Adams

Others in attendance:

Barbie Miller, CFO (via Teleconference)

Kathy Roberts, Reporter

2. Consider Verification and Approval of Agenda

Ms Adams made a motion to approve the agenda. Mr Crabtree seconded the motion. All members present voted AYE and the motion carried.

3. Consider Approval of Board Meeting Minutes

Mr. Adams made a motion to approve the minutes of the previous Board meeting. Mr Crabtree seconded the motion. All members present voted AYE and the minutes of the previous meeting were approved.

4. Public Comments

There were no public comments presented.

5. Administrative Report

Mr. Gleason was not in attendance due to a conflict. Ms Miller gave the CEO report for him.

CEO Report January 2023: The new phone system is being fully utilized currently. Panterra is still working to get our two primary numbers for the hospital and clinic ported to their system. In the meantime, we have forwarded those numbers with PTCI to the new system and are cancelling all other lines we currently have with them. Lumen had been our long distance carrier, but this has been temporarily changed to PTCI as their rates will be less while we forward to the numbers we have from Panterra. This will continue until Panterra finishes the number porting process, then all services with PTCI telephone will be cancelled. Our attorney for the roof spoke with our appraiser last week and the two appraisers are trying to work out an agreement on an umpire. Once that is done, our attorney feels things should move along pretty quickly. Our attorney is hoping that we will have an award by the end of February. I have let Get Roofed know where we are in the process, and they continue to wait for resolution of the case. Lindsey Butt is completing training for the Bio Hormone replacement therapy treatment discussed previously. Once this is complete, we will send her certification to our insurance company, who have already approved coverage for the procedures, just to wrap things up with them. We will also likely be signing Roger up to provide this service as well. Our outreach team has been

working hard to be involved in the community and has made appearances at both Boise City and Felt basketball games. We have raffled off some Thunder tickets, and in the process raised nearly \$900 that will go back into the outreach program. We strive to use these funds to help the community with miscellaneous items, such as the capes we donated to the BC football team last year. The only snag we have run into is that the school will not allow us to come to their games anymore to fundraise due to some policy and potential state rule issues. Fortunately Felt does not feel the same way and we will continue working with them and other organizations in the community. As mentioned prior we have received two grants recently. One from MultiPlan and one from Perkins Prothro. The total of these amounts is \$71,000. \$31,000 of it is designated for use to purchase a telehealth system, and \$40,000 of it is designated to new hospital beds (Will cover 8 beds). We will be ordering the telehealth system from VSee and the beds from Arjo. The Vsee equipment will cost us around \$5000 beyond what the grant covers. We trialed the Arjo beds before we submitted for the grant and they have several features that will be beneficial such as weighing a patient in bed, alarms for patients who leave the bed to help with fall risk patients, full motion, and much more comfortable. The award letters are attached to this report for your reference. I have begun the ordering process for these as we can only use these funds for these items. (Need motion for minutes sake of purchase approval for VSee and Arjo beds utilizing grant funds. Information and quotes attached.) We have two very old boiler systems for heating the dietary area and the main nursing station area that need to be replaced. They continue to malfunction and so we are collecting quotes to see what it will cost to replace them. We currently have an agreement with ChartSpan, who function as a case management firm to follow up with our clinic patients and encourage them to come back frequently to manage their care needs such as diabetes. This agreement has been in place for a few years and the number of patients enrolled in it originally started around 300 and has dwindled to 41. I have been in contact with ChartSpan and asked them to either work to increase their value to us or we would terminate the agreement. The goal behind a program like this is to improve care and outcomes through more frequent clinic visits, and to reduce unnecessary ER visits, so it is a potentially good program if they manage it well. I agreed to evaluate it for another quarter to see how they plan to increase its utilization and then make a decision on whether we continue with them.

Ms Adams made a motion to accept the CEO report, Ms Broaddus seconded. All present voted AYE and the motion carried.

6. CFO Report

CFO Report This is a payroll week and it has been running approximately \$95,000 for net wages and all liabilities associated with it. We are due to receive a payment from Guardian Compliance for 340B on Wed 02/01 for \$9,437.41 We will have the Oklahoma Tax Commission payment due this week for the month of Jan and it should be approximately \$5,500 -\$6,000. This check will be cut after payroll this week. Cash available in Operating Account today 01/23/23 \$80,690.06 Savings account 9333 (COVID Funds) \$80,007.24 9333 Savings \$1,327,793.09 Total in Savings 9333 \$1,407,800.33 Saving Account 6875 (Grant Fund) \$286,416.56 We received payment on 2 Grants on 01/18/23 that were deposited to this account MultiPlan \$31,000 Perkins Prothro \$40,000 Savings Account 0642 \$115,013.20 TOTAL CASH POSITION IS \$1,889,920.15.

Our audit has been underway since January 9th. In addition, we have received notification we will be having a Novitas Medicare desk audit on our 2020 Cost report. They have only requested to review 4 items.

Ms Broaddus briefly discussed how sales tax monies can be spent and then made a motion to accept the CFO. Mr Crabtree seconded the motion, and all members present voted AYE. The motion passed.

The Sales tax report was reviewed and accepted as presented. Ms Adams made a motion to accept the report and Ms Broaddus seconded. All members voted AYE and the motion passed.

7. Quality Report

There were no Quality Report at this time.

8. Policy Review

There were no policies to review at this time.

9. Health Information Exchange Interface

Ms Miller presented information on a CPSI interface required by the state. After a brief explanation and discussion, Ms Adams made a motion to approve the PO for the interface and Ms Broddus seconded the motion. All members present voted AYE and the motion passed.

10. Board of Trustee Elections

Ms Harris turned the meeting over to the recording secretary for elections. The recording secretary, Ms Roberts, opened the floor for President of the Board nominations. Mr Crabtree made a motion to table the elections. After some discussion, Ms Adams seconded the vote. All members present voted AYE and this item was tabled.

11. New Business

Ms Adams made a motion to approve the invoice for the Telehealth equipment thru the telehealth grant received from Mult Plan, and the invoice received from Perkins Prothro for new beds. Clay seconded the motion and all present voted AYE. The motion was approved.

12. Adjournment

Ms Adams made a motion to adjourn the meeting and Mr Crabtree seconded the motion. All members present voted AYE and the meeting was adjourned at 7.37 pm.

Approved as written.

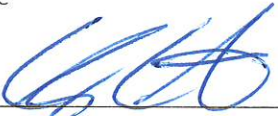
Date

Chairperson

Approved as amended.

4-27-23

Date



Chairperson